



ACQUISITION
AND SUSTAINMENT

THE UNDER SECRETARY OF DEFENSE
3010 DEFENSE PENTAGON
WASHINGTON, DC 20301-3010

JAN 22 2019

MEMORANDUM FOR DIRECTOR, DEFENSE THREAT REDUCTION AGENCY

SUBJECT: 2019 Defense Threat Reduction Agency Chemical and Biological Defense
Science and Technology Conference

I have reviewed the Defense Threat Reduction Agency (DTRA) request to host the 2019 Chemical and Biological Defense (CBD) Science and Technology (S&T) Conference at the Duke Energy Convention Center, in Cincinnati, OH on November 18-21, 2019.

Exceptional circumstances exist that justify spending in excess of \$500,000 on this conference as the most cost-effective option to achieve its compelling purpose, with conference expenses already limited to the minimum levels required to carry out the conference mission.

I therefore grant a waiver only for the 2019 CBD S&T Conference to proceed in accordance with the Deputy Chief Management Officer's Department of Defense Conference Guidance Version 4.0, dated June 26, 2016. The waiver is contingent upon DTRA's continued efforts to ensure the best use of Government funds and adherence with all applicable policies.

My point of contact is Mr. Dale Taylor, Chemical and Biological Defense, Research and Development Directorate, Defense Threat reduction Agency at 571-616-6223, or dale.e.taylor4.civ@mail.mil.

A handwritten signature in black ink that reads "Ellen M. Lord".

Ellen M. Lord